

**ACTIVITIES/MERCHANDISE CONCESSION
APPLICATION**

Contact person's name: _____

Name of Concession: _____

Street Address: _____

City: _____ State: ____ ZIP: _____

Phone (Day:) _____ (Evening:) _____ (Fax:) _____

Email: _____

PRICING:

Please list the price(s) or admission for your concession.

Items

Prices

SPACE & ELECTRICAL:

Size of trailer, tent, etc., or the area you need in which to

operate: _____

Please check one:

___ I can operate on either pavement or grassy areas

___ I can operate only on a paved area

___ I can operate only on a grassy area

Any damage done to the River Parks Authority's electrical infrastructure and/or equipment as a result of a vendor's act or omission will be the vendor's responsibility to reimburse the River Parks Authority for the damages. The vendor will be notified within 5 working days of the problem.

If you need over 50 Amps of electricity, you can be hard-wired in. However, **ALL** hard wiring will be performed by the River Parks Authority's Licensed Electrical Contractor! Vendors are **PROHIBITED** from performing hard wiring.

All vendors who use up to 50 Amps of electricity must be plugged in. There **WILL BE NO** hard wiring of vendors with electrical need lower than 50 Amps.

For electrical needs of 220 volts, you must have either a 3 prong or 4 prong plug. If you meet this requirement, which plug do you have:

_____ 3 prong _____ 4 prong (please check one or the other)

Electrical requirements (in amps):

_____ AMPS at (*circle one*): 110 v. / 220 v.

Do you have generator operation capability? Yes ____ No ____

Are there any other special requirements which you need in order to operate at an event? If so, please specify:

Events You Wish to Work:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Prohibited Acts -

No activities / merchandise vendor will be permitted to display, advertise and / or sell any prohibited items (drug paraphernalia, weapons, or other items listed in Title 26 as prohibited in parks) at events held on the River Parks Authority property.

If accepted as a concessionaire for River Parks events, you must meet the requirements specified on the attached sheet.

River Parks Authority retains sole right to allow any concession to operate within the park. This form is not a contract and implies no authorization to work any River Parks event. If you are accepted, you will receive a written concession contract for that event.

CONCESSIONAIRE'S

SIGNATURE: _____

DATE: _____

**FOOD CONCESSION APPLICATION
CONCESSIONAIRE'S INFORMATION**

Name of Your Concession: _____

Please list at least three festivals or events that you have participated in during the last year.

1. Event Name: _____

Event Location (City): _____

Event Contact Person: _____

Phone: (_____) _____

2. Event Name: _____

Event Location (City): _____

Event Contact Person: _____

Phone: (_____) _____

3. Event Name: _____

Event Location (City): _____

Event Contact Person: _____

Phone: (_____) _____

4. Event Name: _____

Event Location (City): _____

Event Contact Person: _____

Phone: (_____) _____

POLICIES GOVERNING FOOD CONCESSIONS

(Please keep this information for your reference.)

1. Health Department Requirements

The concessionaire agrees to comply with the Tulsa City-County Health Department requirements for temporary food service operation, including inspection and/or licensing.

2. Commission

The Authority will charge the concessionaire 20 percent of gross sales, payable within ten days of the Event.

3. Beverages

River Parks Authority retains sole and exclusive right to beer concessions and to sell carbonated beverages and water. Concessionaires are specifically prohibited for selling these, but may sell non-carbonated beverages (iced tea, lemonade, coffee, etc.) Concessionaires may sell sport drinks. However, they may only do so in accordance with the product sponsor of that event.

4. Insurance Requirements

During the life of the Concession Contract, the concessionaire shall, at its own expense, maintain in full force and effect, insurance policies written by an insurance company authorized to do business in the State of Oklahoma, in such form and with such endorsements as shall protect Authority against any and all damages, loss, claim, or expenses resulting from the operation of this concession by the concessionaire.

Specifically, the concessionaire shall maintain insurance in the following amounts:

Worker's Compensation, if applicable: Statutory

Employer's Liability, if applicable: \$100,000 each accident

Comprehensive General Liability:

Bodily Injury, \$175,000 for individual any single accident;

Bodily Injury, \$1,000,000 multiple claimants any single accident;

Property Damage, each accident, \$50,000;

Product Liability Insurance: same as Bodily Injury.

SAID POLICIES MUST SPECIFICALLY NAME THE FOLLOWING THREE ENTITIES:

1. River Parks Authority, Tulsa, Oklahoma
2. City of Tulsa, and
3. Tulsa County

as ADDITIONAL INSUREDS thereunder and until such policies of insurance reflecting such coverage has been submitted to and approved by Authority, the concession contract shall be without force or effect.

5. Indemnification

River Parks Authority, City of Tulsa, and Tulsa County will not be responsible for any accident, damage, theft, or any loss to any person or article employed by or in the possession of the concessionaire while on the grounds of the River Parks Authority.

6. Prohibited Acts

Vendors are prohibited from certain acts. These acts include the display, advertising and/or selling any prohibited items (such as drug paraphernalia, weapons, or other items listed in Title 26, Chapter 1, as prohibited in parks.) at events held on the River Parks Authority property.

7. Electrical Issues

Any electrical damages done to the River Parks Authority's electrical infrastructure and/or equipment as a result of a vendor's act or omission will be the vendor's responsibility to reimburse the River Parks Authority for the damages. The vendor will be notified within 5 working days of the problem.

The River Parks Authority's Licensed Electrical Contractor will perform ALL hardwiring! Vendors are **PROHIBITED** from hardwiring any items to the River Parks Authority electrical infrastructure and/or equipment.